



Mission Statement: Upholding ethical standards of practice and conduct, the Nevada Board of Applied Behavior Analysis licenses and registers trained professionals, prioritizing consumer protection through regulatory oversight.

June 17, 2025, Board Meeting- **DRAFT MINUTES**

1. The meeting was called to order by Dr. Fronapfel at 10:00 a.m. Members present: Dr. Fronapfel, Christy Fuller, Stephanie Huff, Dr. Janelle Saunders and Lynda Tache. DAG Counsel, Henna Rasul, Legal Counsel Colleen Platt and Executive Director were also present.
2. Mission Statement was read aloud by Dr. Fronapfel.
3. There was no public comment.
4. Christy Fuller made the motion to accept the meeting minutes for May 20, 2025 as presented; Stephanie Huff seconded the motion and the motion passed.
5. Executive Director, Wendy Knorr, reported that Christensen Accounting services has confirmed that they will be available to conduct our required biennial financial audit, due at the end of the calendar year. They performed our previous audit. A contract is being submitted for their services.

An LCB audit will be required as per SB380. It is not due to LCB until 2027 and the process will start late 2025 or early 2026. This is not a financial audit, but a one-time review of processes related to licensing activities and there is no cost to the Board.

The annual FARB conference is being held in Denver in July and Wendy is considering attending it. Christy Fuller indicated that representatives from BACB will be attending both FARB and CLEAR conferences and encouraged Wendy to connect with them at either conference.

Wendy confirmed that all reimbursement and board compensation checks were mailed. The final payment for the June meeting will be sent this week.

6. Legislative Update- The session concluded June 2, 2025. The four bills related to Licensing Board reorganization all failed. Funding for the Boards and Commissions office was limited to 1-2 positions for one year from General Funds. Potential requests for funding could be made to the Interim Finance Committee. No communication has been received from B&I.
SB174, which focused on schools failed.
SB257 changed the definitions of approved providers which will increase access to care through a broader range of professionals.
SB380 passed with amendments. Due to the fiscal notes, the law enforcement training was changed from mandatory to optional; the changes to the background clearance requirements were removed; and the LCB audit was added.
SB378 which was related to AB7 from the previous session, passed but was vetoed by the Governor. The bills focus was on Electronic Health Records and requirements for health care providers. Many providers are unclear about the requirements. Licensing boards, including ABA, will potentially receive referrals from

DHHS of licensees who are found to be non-compliant with the requirements for potential disciplinary actions. We will continue to monitor and discuss as the process and criteria are clarified.

7. There was no NABA report.
8. The interpretation of SB431 still remains. It was discussed and decided to wait before pursuing an opinion from the AG's office. Colleen Platt suggested waiting until more is known about the possibility of a special legislative session and its focus in addition to learning what B&I's plans are going forward. The Medicaid funding concern is hinged on what is eventually approved through Congress and the implications will have to be addressed at the state level. That issue alone could be the focus for the Governor. It was also noted that the Governor is up for re-election and his priorities will be clarified. Dr. Fronapfel agreed that we should delay a request at this time and continue to monitor.

Contracts are being prepared for: Colleen Platt, legal services; Carol Woods/Numbers, Inc., continuing accounting services; Christensen Accounting, Financial Audit; and Big Picture data base/licensing platform conversion.

9. Complaints- Three complaints were received in the last month; total complaints are currently at 50. Wendy acknowledged this is a priority and will be engaging an investigator to assist.
10. Financial reports for May and YTD were reviewed and there were no questions. The fiscal year ends June 30, 2025 and while year-end reports will be presented at the July meeting, the final audited FY reports won't be available until the August meeting.

The proposed FY 26 budget was presented and reviewed. Stephanie Huff noted that the increases included the need for additional telephone line, rental increase and the licensing platform conversion. Wendy noted that the budget can be adjusted/revised as needed and this proposal is based on anticipated licensing numbers and operational needs.

11. New licenses/registrations issued: 3300 total ABA professionals in the state

	May		June to date		Total
RBT-	108	6-out of state	54	3-out of state	2601
LaBA	1		2		36
LBA	7	1- out of state	12	5-out of state	663

Christy Fuller suggested sending information out to supervisors about the pending changes to the DPS process and the long-term RBT 3rd renewal requirements. She also stressed that providers need to understand that the two background requirements – BACB's and the State of Nevada are separate and distinct processes. It is evident that some supervisors are relying on the state background clearance reports for their attestations for BACB and that is not correct. Clarification is available in the information published by the BACB and she encouraged everyone to review it to ensure it is completed as required. Dr. Fronapfel clarified that the change in the pattern of data is evident that the delay in processing is now waiting for the BACB credential, not the Board. The concern is that it appears that employers are waiting for the NVABA background approval and using that for the BACB attestation; not necessarily running their own checks as is required by the BACB. ABA professionals in the state need to adhere to the BACB code of ethics in relation to this process. Dr. Saunders suggested that the RBT's may assume that because the step says "background check" in Certemy and there is a green check on it that it went through, so

there is confusion. Wendy Knorr clarified that the instructions indicate that one step confirms that the background request has been submitted, while a second step is the approval of the background clearance report. Instructions in the application differentiate between the two steps. Christy Fuller added that she wanted to be clear that she was not inferring that all organizations and RBTs are doing this the wrong way.

12. Agenda items requested for the July meeting: Dr. Saunders requested a review of the complaint process and a discussion of the Listserv. Christy Fuller asked that the annual ED evaluation process be added to allow enough time to complete it before October. Christy Fuller made the motion; Dr. Saunders seconded the motion and the motion passed.

13. There was no Public Comment.

14. Dr. Fronapfel adjourned the meeting at 10:58 a.m.