



November 18, 2025 10 a.m. Board Meeting- ***Draft Meeting Minutes***

1. **Call to Order- 10:04 a.m.** – Board members: Dr. Fronapfel, Christy Fuller, Dr. Saunders, Stephanie Huff, Lynda Tache,(absent) Henna Rasul, Counsel and Wendy Knorr, Executive Director.
2. **Mission Statement** – *Dr. Fronapfel read aloud.*
3. **Public Comment** – None
4. **Approval of October 21, 2025 Board Meeting Minutes**- Christy Fuller clarified the title of the BACB Regulator's event. The correct title was "Addressing Substance Use Cases." Corrections will be made and minutes posted. Christy Fuller made the motion to approve the Oct. 25, 2025, meeting minutes with the corrections; Stephanie Huff seconded the motion, and the motion passed.
5. **Disciplinary Matters** –

Complaint #NVO2LBA25 and NV07LBA25 –

Review of Consent Decree proposed for Taryn Beardon, LBA0913

Ms. Beardon was present and invited to make comments.

Dr. Saunders stated for the record that she had instructed Ms. Beardon but felt she could be unbiased in her review of this complaint.

All members confirmed reading the proposed Consent Decree.

Christy Fuller stated that the 2-year probation requires oversight by a supervisor, but we do not state specific requirements for reports, etc. in the actual document. She sees the current information as too vague and would recommend more specific requirement definition.

Wendy Knorr acknowledged that information is not included in the consent decree but is discussed with the supervisor when their responsibilities are reviewed/confirmed. Wendy Knorr offered to include more details in future documents.

Christy Fuller agreed and recommended that those details be included, mirroring the BACB reports, to avoid misunderstanding by supervisor of our intent and specifying minimum requirements for meetings, etc., while being reasonable, in addition to the reporting requirements.

Wendy Knorr indicated that has been part of the discussions with the identified supervisor but can be included in the document. Henna advised that we could make changes to the document now as Ms. Beardon is here and can agree to any amendments to avoid having to return for review at a future meeting.

Dr. Fronapfel agreed. Stephanie Huff also agreed to include more detail.

Christy Fuller asked for recommendations from the Board that would be reasonable and adequate while providing some flexibility and accountability.

Dr. Saunders suggested that at minimum, a monthly meeting be required.

Christy Fuller asked to specify time duration of these meetings and Henna Rasul advised that most requirements do not include specific time, hours, etc.

Christy Fuller then recommended the following amendment to the Consent Decree:

Respondent will submit to two years of professional supervision by a Board approved supervisor and that supervision will occur monthly.

Ms. Bearden verbally acknowledged she agreed with the amendment to the Consent Decree as recommended.

Christy Fuller made the motion to approve the proposed Consent Decree with the addition of the specific details: *Respondent will submit to two years of professional supervision by a Board approved supervisor and that supervision will occur monthly.* Dr. Saunders seconded the motion, the motion carried. The Consent Decree was approved with the amendment.

Complaint #NV09RBT25 - Review of Consent Decree proposed for Robert Reardon, RBT2688 (expired)

Robert Reardon was in attendance.

The revised Decree was sent to the Board members, and they all reviewed and read the document.

Mid-page 6 is where the changes were made in the original document.

Dr. Fronapfel asked for a correction to the "license" referenced in the document when it is a registration. (page7, line 12). Henna stated that it could be changed, but it doesn't alter anything.

Christy Fuller stated that page 7 line, 18e references the EBAS exam, which she did not remember from previous cases. She stated she is unfamiliar with that. Wendy will send out additional information about the provider and more specific details about the exams.

Dr. Saunders made the motion to approve the Consent Decree; Stephanie Huff seconded the motion and the motion carried.

6. Executive Director's Report

Wendy attended a CLEAR webinar "Are we doing discipline right" The format was more of a debate between a regulator and a researcher. A FARB webinar was also held which focused on the pros and cons of umbrella licensing organizations.

Wendy met with the LCB auditors again and is working with Certemy and our accountant, Carol, as well to provide information and access to the requested information.

The Board office will be closed for the Thanksgiving holiday, Thursday and Friday.

7. NABA Update- tabled, no representative available.

8. Review of Complaints-

Potentially 4 new complaints. Not all have submitted the required complaint form but have contacted our office regarding the process. Three new cases have been opened.

Once approved, Wendy explained that the Consent Decrees are then tracked for compliance. She contacts the licensees and works with them as needed to support the process and adhere to deadlines.

9. Financial Update

Financial Reports were provided for October 2025 and year to date. No questions regarding the information. The LCB financial audit is in process as well. Will coordinate with the board for a possible special board meeting if needed to approve the audit before submitting it.

Currently we are about \$11k ahead of the budget for the year. Nothing major noted for expenses this month.

10. Discussion of Current Status of Applications and other Licensing Activities

License/registrations issued:	<u>Oct.</u>	<u>Nov. to-date</u>	<u>Total</u>
RBT's	111	34	3189
LaBA's	1	2	40
LBA's	12	6	731
State total		3963	
**253 are Out of State			

Dr. Saunders and Christy Fuller asked about the status of the fingerprinting process. Wendy reported that DPS indicates the process is completed within 3-5 days, and we use a week as our timeline. The process is working well even in light of the cyber attack which delayed things during that month. The backlog was quickly cleared, and things are back to normal.

B&I is reviewing proposed Regulations on Nov. 25 @ 1 p.m. at a public workshop. It is progressing through the required process. Dr. Fronapfel will attend the workshop in Wendy's absence.

Wendy has asked the Board to consider meeting quarterly or every other month starting in 2026.

Dr. Saunders asked about the potential delay in reviewing disciplinary actions due to the extended time between meetings. Heena Rasul shared that most Board don't schedule special meetings, that disciplinary actions are included on the agenda at the next meeting. The licensee is not impacted by the disciplinary sanctions until the decree is reviewed and approved, so a delay in the Board hearing it does not impact the licensee, as they remain in good standing until the decree goes into effect.

In the case of a serious, egregious situation, there is an option for a summary suspension to deal with those critical situations until a formal process/review can be brought to the board. Most complaints have happened in the past and are not currently ongoing. If the national BACB were to revoke a license, the NV ABA Board could then bring disciplinary action forward. The terms: suspension, revocation and inactivation have specific definitions and processes to follow.

Stephanie Huff supports the idea of bimonthly meetings. Christy Fuller has been a proponent of monthly meetings and continues to believe they are vital but supports trying bimonthly meetings. She is not comfortable with quarterly meetings yet. Dr. Saunders is supportive of trying bimonthly understanding that if needed we can change the frequency to address our constituents' needs. Heena Rasul commented that our Board has been fortunate as these Consent Decrees have been approved in a short period of time. Most complaints are not resolved this quickly – many taking 2 years, especially if there is an attorney involved. Disciplinary matters are not typically resolved quickly.

Stephanie Huff made the motion to schedule the 2026 NV ABA Board meetings on a bimonthly basis beginning in January 2026. Christy Fuller seconded the motion and the motion carried.

11. Determine Future Agenda Items – Board attendance review/discussion.

Christy Fuller made the motion to include a discussion and review of Board member attendance and participation in the December meeting agenda. Stephanie Huff seconded the motion and the motion carried.

12. Public Comment – None

13. Adjournment- the meeting was adjourned at 11:11 a.m.