June 16, 2026 *FINAL* Board Meeting Minutes

1. Call to Order, Roll Call of Members, and Confirm Quorum

The meeting was called to order by Board President Stephanie Huff at 10:01 a.m.
Board members present: Stephanie Huff, Dr. Fronapfel, Dr. Saunders, Christy Fuller, Lindsay Sang, Henna Rasul, DAG, and Wendy Knorr, ED.
Quorum confirmed.

2. Mission Statement

The Board's Mission Statement was read aloud by Board President Stephanie Huff.

3. Public Comment

No Public Comment was provided.

4. Approval of Board Minutes

Christy Fuller noted an error in the name of Mariel *Hernandez* should be <u>**Fernandez**</u>. In addition, there was no name included for the person who seconded the motion for items to be added to the agenda. The motion was seconded and approved but could not be confirmed in the meeting's recording. A name could not be included in the minutes. **Christy Fulle**r made the motion to approve the May 19, 2026 minutes with the correction to Mariel Fernandez's name, and noting that the person who seconded the motion was indiscernible; Lindsay Sang seconded the motion and the motion passed unanimously.

5. Executive Directors Report

Board Positions - Wendy Knorr reported that two board positions will be open at the end of 2026. Both positions require a Nevada licensed professional, LBA or LaBA. Dr. Fronapfel and Christy Fuller have both termed out and are not eligible for reappointment. Please encourage anyone interested to apply or direct them to the NVABA office for assistance in the application process. The process of appointing Board members is handled and finalized through the Governor's office.

Database Transition- Certemy did not provide acceptable options for a short extension while we transitionto Big Picture, so effective June 30, 2026 we will no longer have access to the online database, applications and registry. Current online applications will be moved along as far as possible to reduce the number of open applications July 1. No new applications will be accepted after June 19 until a paper application process is available. Online payments will still be available. Christy Fuller asked to clarify timeframe. Wendy stated that she hoped to have the paper applications available by June 22. Dr. Saunders asked how long the paper process would be. Wendy Knorr explained that she did not have a firm date at this time.

CASP Legislative Meeting was held just before the Board meeting, and Wendy Knorr was able to attend for a good portion of the meeting. Dr. Saunders and Christy Fuller were also able to attend. The efforts and information of this group will be helpful as we approach the next Legislative Session.

Department of Public Safety – efforts continue to work through some of the recent concerns identified when DPS staff conducted audits of some of the ABA providers in the state. Their concerns involve confusion from the providers in how the process should be implemented and the restrictions on sharing/utilizing results. DPS has requested that we eliminate reference to criminal history results in our application process and reduce the visibility online. Moving forward, as we redesign the online application, we envision that the criminal history process will be invisible to the applicants and the employers to meet DPS's requirements. We plan to do some education and increase our communication about the changes and the concerns to assist the employers.

LCB Audit Update- The process is winding down according to Laura Harwodd and Will Evans, the main contacts for the process. They are aware that access to Certemy ends the June 30th and they indicated that an initial report will be available early July. Their final report is due to the Legislative Audit Committee prior to the end of the year.

6. NABA Update-

Gwen Johnson was present at the meeting. She did not have a formal report to present. She confirmed that NABA will be working with the CASP efforts and will have a formal report at the next meeting in July.

7. Complaints –

Wendy reported that complaints have increased. She reported that seven new complaints were received the previous week. She is meeting again with the investigator with additional cases to assign her. Going forward, an agenda item will be included for each meeting with the Board formally closing complaints. We have not done this previously and counsel from Henna suggests that we need to include this as part of our process. No details of the complaint other than a brief reason for closure will be provided due to privacy requirements. Stephanie Huff asked for a total number of complaints and Wendy Knorr was unable to provide a specific number at this time.

8. Financial Update –

The May 2026 financial reports were available for review. Wendy reminded the Board that the Fiscal year ends June 30 and the final year-end reports will be available after August as we use the month of August to be sure all income and expenses are received/planned for to provide a more complete year-end report. Dr. Saunders made the motion to approve the reports as presented; Dr. Fronapfel seconded the motion and motion carried.

9. Discussion of Current Status of Applications and other Licensing Activities

2027 Legislative Session: issues to address- please provide any information about issues or activities that the Board should be aware of in advance of the Legislative Session. None were presented during the meeting.

Adopted B&I Regulations – Board response for Legislative Committee- A draft of a letter to be sent to members of the Legislative Committee in anticipation of the adopted B&I regulations being approved at the June 30th meeting was provided to the Board members for review and discussion. Dr. Saunders stated that there are still so many unknowns about the whole issue and the lack of details/definitions to even try to address specifically. The language is still very vague and the differences between the boards are concerning when trying to address our concerns. It is difficult to understand the specifics of the regulations and how it would impact on the public safety of the consumers, which is what we are charged with. There is no way to determine the impact on the public currently. She indicated that she is finding it difficult to even provide an opinion. Christy Fuller offered to assist in finalizing the letter and suggested that everyone on the committee receive a letter and that we might consider sending the letter to be included in the public comment record. Dr. Fronapfel agreed and added that the letter included many concerns she identified through the recent information provided to the board. She supports Christy Fuller and Wendy Knorr working to finalize the letter. Dr. Saunders made the motion to allow Wendy Knorr and Christy Fuller to finalize the letter from the Board; Lindsay Sang seconded the motion and the motion carried. Christy Fuller clarified how the letter would be signed and Henna indicated that typically the Board Presidnt signs the letters approved by the board.

Complaint Review Subcommittee- Wendy Knorr reported that she had a discussion with Henna Rasul, DAG, regarding the establishment of a subcommittee to assist with the processing of complaints and she advised against it. Wendy indicated that she was aware of other Boards in the country that had utilized committees and would follow up to obtain additional information about the concept. Wendy is hoping that with some additional information an acceptable solution could be developed. She noted that many complaints involve more involved ABA practice concerns, and she would appreciate professional input and guidance when reviewing them. This discussion will continue at a future meeting.

Government Affairs Support Plans- Information provided at the Collaborative meeting confirmed that 2-3 contracts for services had been flagged by the Governor's Finance Office for additional review and were re-routed to B&I for review and their approval prior to final approval- another example of inconsistent processes when involving oversight, efficiency and responsibilities between boards and B&I currently. The Boards were directed to resubmit the contracts with additional language straight out of the recent AGO regarding the use of "lobbyists" by Nevada Boards. The contracts were resubmitted and look to be approved.
Wendy will be using those revisions as part of the process in determining and contracting with an agency.

2027-2028 Renewal Process- Plans are underway for the renewal process as part of the database transition discussions and Big Picture is aware of the timelines. 300-400 RBT's will require an updated background clearance, per statute. That process will be handled directly from the Board to everyone requiring the report and will be a paper process. Those notices will be going out soon and employers are not part of this process. Supervisors will be contacted to alert them of the requirements to hopefully assist in the process. Renewal applications will be available after Oct. 1, 2026.

License/registrations issued: May and June, to-date

	May	June (to-date)	Total
RBT	70	45	3759
LaBA	1	1	53
LBA	5	3	817
			4629

10. Determine Future Agenda Items

Christy Fuller made a motion to include:

Timeline for ED evaluation due October 2026 – process and coordinator and
Dismissal of Complaints (Henna clarified terminology vs. closure)

on the July meeting agenda; Dr. Fronapfel seconded the motion and the motion carried.

11. Public Comment

Heena Rasul stated that the reason a subcommittee is not a good idea is that the Board doesn't have the authority to maintain the confidentiality of a subcommittee regarding the complaint process. We want to keep the investigations confidential as much as possible so the more you spread that out – the facts of each case and then review in a public subcommittee is really risky and no Board does this in the state. If other states do this they may have statutes that address that, but no Boards do that here. Boards do have former board members or licensed professionals who volunteer or are paid and sign a confidentiality agreement to review complaints for the Executive Director. That is the only form of review outside the Executive Director or the Board that is done in the state.

12. Adjournment

The meeting was adjourned by Stephanie Huff at 10:49 a.m.